



Grant Application

Instructions:

1. This application may be used to apply for a **Seminar, Technical Team (TT) Seminar or Intensive Grant** or dojo **Event** such as an open house. The maximum grant award for a Seminar is \$1,500, for a Technical Team (TT) Seminar or Intensive is \$3,000 and the maximum award for an Event is \$500.
2. A Seminar is defined as a 2 - 3 day event, a TT seminar involves hosting two or more members of the TT for any length event with up to \$3,000 available for events, an Intensive is defined as a 4 (or more) day event. Any grant shall be placed into one of these categories.
3. The applying dojo and Chief Instructor must be current with dues and dojo reporting to apply for a Grant.
4. Dojos applying for a Grant must have insurance and name **Birankai North America, 303 Arballo Dr, San Francisco, Ca 94132** on the insurance rider as a parent entity also covered. Insurance costs are an allowed expense covered by the grant. A copy of the policy will need to be submitted with the application before the seminar.
5. Email a copy of the application to Ed Hernandez at bnagrants@gmail.com (keep a copy for your records)
6. The Grant program is reimbursement based. Applicants are required to provide copies of receipts for expenses after the seminar is held, up to the full grant amount. Full receipts for Events should be kept, but need not be submitted.
7. Birankai North America reserves the right to suspend or deny any grants when attendance at a BNA event is against the stated guidance of local and /or nationally recognized government and/or health authorities, deferring to the more strict or protective guidance. The decision of the BNA Board of Directors is final and may not be appealed. The Board's Grant Liaison will inform the Grant Committee Chair and applicants when/if such suspension has been lifted.

Dojo Information:		
Dojo Name		
Chief Instructor		
Mailing Address and Phone Contact		
Email		
Dojo/event Insurance Company & Policy Number:		
Check Payable To (Dojo Name Preferred):		
Seminar/Event Information		
Guest Instructor(s):		
Event Date (s)		
Event Venue(s)		
Curriculum (Aikido, Intensive, Iaido, Zazen, combination or other)		
Seminar Expenses:	Projected Cost	Final Cost
Guest instructor honorarium		
Guest instructor airfare/travel		
Other Costs (Please describe if requesting reimbursement)		
Insurance Purchase (a copy of your policy naming BNA as additional insured is required)		
Grant request		
Needed funds requested prior to the event (up to 50%)		